



# CAMP ALEXANDER MACK

A Camp, Conference, & Retreat Center

Phone 574.658.4831

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**Employer:** Camp Alexander Mack

**Position Title:** Summer Photographer

**Direct Supervisor:** Jessie Kreider, Program Director, [jessk@campmack.org](mailto:jessk@campmack.org)

**Camp Mack Mission Statement:** Camp Alexander Mack provides a sanctuary where people connect with God, experience creation, and build Christian community.

**Position Description:** Summer Photographer is responsible for taking all group photos, candid camper photos and videos, and photo documenting all special events throughout the summer. The Summer Photographer is also responsible for labeling and organizing all photos taken. They are responsible for a summer staff slide show, a promotional video for the next summer, and creating a file of the top pictures for the next summer brochure. This is a key position in the marketing chain.

## Responsibilities

1. Take and order/print all group photos getting name lists when applicable.
2. Help with Waubee Waves as needed.
3. Take and edit photographs and video of the daily camp happenings.
4. Place photos on Bunk1 daily during Church of the Brethren Camps
5. Organize all photos taken.
6. Once photos are organized, upload to Flickr.
7. Create a summer staff video for distribution.
8. Assist management staff in marketing and fundraising periodically.
9. Assist the Program Director where needed.
10. Assist in preparation for Giving Day Fundraiser

## Season Dates

Summer Photographer position runs from June 20 - Aug 7. Work week is Sunday- Saturday and will average 55- 60 hours a week with a day off per week.

## Expectations

1. Regular meetings with supervisor to review learning's and prepare for upcoming groups/events.
2. Promotional video for next summer.
3. Pictures selected for next year's brochure.

## Compensation and Benefits

Housing and meals and provided. Pay is \$200 a week paid on the 10<sup>th</sup> and the 25<sup>th</sup> of the month.

**Application Materials:** Applicants should submit a cover letter detailing their interest in the Summer Photographer position, how they see themselves as a part of the team, and any applicable experiences related to this position. The applicant should also submit a resume and photography portfolio.

Please submit cover letter, resume, portfolio, and summer staff employment application to:

Camp Alexander Mack

PO Box 158

Milford, IN 46542

or email to [jessk@campmack.org](mailto:jessk@campmack.org)