



# CAMP ALEXANDER MACK

A Camp, Conference, & Retreat Center

PO Box 158

Milford, Indiana 46542

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**Employer:** Camp Alexander Mack

**Position Title:** Camp Nurse

**Contact:** Jessie Kreider, Program Director, [jessk@campmack.org](mailto:jessk@campmack.org)

**Camp Mack Mission Statement:** Camp Alexander Mack provides a sanctuary where people connect with God, experience creation, and build Christian community!

**Position Description:** The Camp Nurse will evaluate and treat campers and staff for minor injuries and illnesses, supervise and ensure the implementation of medication policies and procedures at camp, keep a log of Health Center visits, give supportive advice to counselors and other camp staff if requested, and identify health problems serious enough to require a physician's attention. The health office nurse is available 24/7 when campers are on site. This position includes room and board and opportunities for summer camp environment and recreation.

## Qualifications:

1. RN degree (licensed in the State of Indiana)
2. Current certification in Adult/Child CPR/AED and First Aid
3. Desire to work in a variety of environments and schedules
4. Ability to make treatment decisions within physician standing orders
5. Friendly, approachable, and compassionate
6. Enjoy working with children
7. Enjoy an active lifestyle.
8. Ability to interact with campers ages 6-18
9. Work experience with children is not required, but a plus

## Responsibilities

1. Use non-pharmaceutical interventions to mitigate COVID and other illnesses
2. Caring for the medical needs of campers and staff at Camp
3. Oversee the health and wellness of approximately 80-100 campers and staff/summer volunteers each week
4. Oversee volunteers to perform an initial health screening of all campers and staff
5. Provide medical attention to campers and staff with general health concerns and document in health log
6. Secure, distribute, and record camper use of medications according to prescribed instructions
7. Maintain Health Center records and medical forms
8. Communicate specific camper health needs (allergies, special diets) to staff as needed
9. Communicate with the Program Director about camper health issues

10. Provide for proper nursing intervention regarding camper and/or staff illness, condition, or emergency care and make appropriate referrals, providing follow up care as warranted
11. Complete and follow up on incident reports
12. Communicate with parents in conjunction with management staff
13. Work with office staff to ensure adequate supplies in the health center and mobile first aid kits

### **Season Dates**

The Camp Nurse is employed June 20-July 30. The typical work week is Sunday noon through Friday 9:00 PM. (Will be required to work through Saturday 11:00 AM on July 3 and July 10.)

### **Compensation and Benefits**

Housing and meals and provided. Pay is \$350 a week paid on the 10<sup>th</sup> and the 25<sup>th</sup> of the month.

### **Expectations**

1. Function as the primary health provider for Church of the Brethren camps
2. Consult with management staff regarding health and safety concerns
3. Meet regularly with the Program Director to coordinate special circumstances
4. Participate as a full member of camp community.

**Application Materials:** Applicants should submit a cover letter indicating interest in the Camp Nurse position and any specific experiences in providing nursing care for children. The applicant should also submit a resume and documentation of license.

Please submit cover letter, license documentation, resume, and summer staff employment application to:

Camp Alexander Mack  
PO Box 158  
Milford, IN 46542  
or email to [jessk@campmack.org](mailto:jessk@campmack.org)