

SUMMER STAFF GUIDELINES

1. Room and board is furnished. This is camper food and a bed. You bring all of your own bedding and personal items. Laundry facilities are provided, but you buy your own soap. Lodging is in Becker Lodge.
2. You are hired for the job, which most days will consist of 10 hours of work. You will receive at least 1 full day off each week.
3. Smoking and drinking are not allowed on site.
4. You will receive your pay on the 10th and the 25th of the month.
5. You will be expected to work well with each other and with volunteers.
6. You will be directly responsible to your supervisor, however, you will be able to share any concerns with the Executive Director.
7. There may be times when you will be painting or doing jobs other than those listed directly in your position description of kitchen, waterfront, or maintenance.
8. Most summer seasons run from the first of June into August, with work possibilities through Labor Day Weekend. Starting and ending dates will be worked out with the Management Team.
9. Most staff will share a bedroom with one or two others. Each room has a private bath and is air-conditioned. The staff lounge has an area for snacks and games, as well as a color TV and VCR/DVD.
10. Use of audio and video equipment is approved only in the residential areas for staff and should not be heard outside of those areas.
11. Staff may participate in any camp program or event when requested by the Program Director (Brethren) or invited through the camp office (other).
12. Some staff members, during the summer, serve as counselors and are paid their regular salary. When asked by the Program Director, the staff person may say they do or do not care to serve as a counselor.
13. There are no paid sick days. All health problems and injuries must be reported to the office and you need to have your temperature taken for health codes and insurance purposes.
14. A full staff meeting is scheduled each Wednesday from 12:45 – 1:30 pm. We schedule some off-time activities for staff and deal with any concerns. All staff are required to attend.
15. There will be opportunities in the evenings throughout the summer for in service training on a variety of topics that relate to the camp experience.
16. We close our summer in mid-August with a Staff Banquet.